

ST NEOT PARISH COUNCIL

Parish Clerk: Mrs Sue Blaxley

The Hoven
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St Neot
Liskeard
Cornwall
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6th September 2023

To members of the Council

You are hereby summoned to attend a meeting of St Neot Parish Council in the Committee Room, St Neot Institute on Wednesday, 13th September 2023 at 7.30 pm, for the purpose of transacting the following business.

Members of the public are invited to address the Council between 7.30 pm and 7.40 pm.

Mrs Sue Blaxley
Clerk to the Parish Council

AGENDA

Public participation - a maximum of 10 minutes will be allowed for members of the public to ask questions or comment on matters affecting the Parish.

1. To accept apologies for absence
2. To confirm the minutes of the meeting held on 9th August 2023.
3. Declaration of interest in items on the agenda
4. To receive a report on any matters arising from the previous meeting
5. To receive the Chairman's Communications
6. To answer any questions from Councillors, previously notified to the Clerk
7. To receive a report from the Clerk
8. Village Shop Project

To receive and consider a report on any matters arising relating to the Village

Shop Project

9. Doorstep Green and Playing Field

To receive and consider a report on any matters arising relating to Doorstep Green and the Playing Field

10. Pavilion

To receive and consider a report on any matters arising relating to the Pavilion

11. Cott Yard

To receive and consider a report on any matters arising relating to Cott Yard

12. Toilets and Car Park

To receive and consider a report on any matters arising relating to the toilets and car park

13. St Neot Orchard

To receive and consider a report on any matters arising relating to St Neot Orchard

14. Asset Register

To approve the asset register for 2023/24

15. Standing Orders, Financial Regulations, Internal Financial Controls, Financial Risk Assessment

To approve the Standing Orders, Financial Regulations, Internal Financial Controls and Financial Risk Assessment for 2023/24

16. Farmer's Market

To receive a report from the councillor who attended the farmer's market on 2nd September 2023 and to appoint a representative to attend the farmer's market on 7th October 2023

17. To receive reports from -

- a) Cornwall Councillor
- b) Goonzion Commoners
- c) SE Cornwall CAP

18. To authorise the signing of orders for payment, including –

Cornwall Pension Fund (Pension for Clerk) - £180.77
Julie Ball (Toilet, Pavilion and Cott Yard cleaning) - £311.17
Sue Blaxley (3 months' salary and administration expenses) - £2581.02
St Neot News (Newsletter expenses April, May, and June 2023) - £577.00
St Neot Social Club (Cleaning materials for toilets) - £42.56
Thomas Thrussell (Parish Map printing) - £156.00
Lockside Electrical Contractors (Works at Cott Yard) - £185.00
Lanhydrock Gardening Services (Grass Cutting) - £890.10
Christian Smith (Signs and postbox for Cott Yard) - £113.39

19. Finance Report

To receive a current financial statement of the accounts and to review income and expenditure against budget

20. Co-option

To receive and consider applications for co-option onto the parish council

21. Date of next meeting

To confirm the date of the next Parish Council meeting on Wednesday 11th October 2023.