

ST NEOT PARISH COUNCIL

Parish Clerk: Mrs Sue Blaxley

The Hoven
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Cornwall
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05th August 2020

To members of the Council

You are hereby summoned to attend a meeting of St Neot Parish Council which will be held via Zoom **on Wednesday, 12th August 2020 at 7:30pm**, for the purpose of transacting the following business.

Members of the public are invited to address the Council between 7:30pm and 7:45pm.

The meeting can be accessed using the following link:

<https://us02web.zoom.us/j/89618095822?pwd=Nk9BMmVzdDVYeG9zZUhiZDliajJPZz09>

Meeting ID: 896 1809 5822

Passcode: 348799

Mrs Sue Blaxley
Clerk to the Parish Council

AGENDA

Public participation - a maximum of 10 minutes will be allowed for members of the public to ask questions or comment on matters affecting the Parish.

1. To accept apologies for absence
2. To confirm the minutes of the meeting held on Wednesday 8th July 2020
3. Declaration of interest in items on the agenda
4. To receive a report on any matters arising from the previous meeting
5. To receive the Chairman's Communications
6. To answer any questions from Councillors, previously notified to the Clerk

7. To receive a report from the Clerk

8. Doorstep Green and Playing Field

To receive and consider a report on any matters arising relating to Doorstep Green and the Playing Field

9. Cott Yard

To consider the renewal of the lease for suites 2 and 3

To consider re-opening the communal areas in Cott Yard and employing a cleaner for the communal areas

To receive and consider a report on any other matters arising relating to Cott Yard

10. Toilets and Car Park

To receive and consider a report on any matters arising relating to the toilets and car park

11. Internal Audit Report

To review the internal audit report for 2019/20

12. Review of Accounts

To review the accounts for 2019/20

13. To receive reports from -

- a) Cornwall Councillor
- b) Goonzion Commoners
- c) Liskeard Looe Community Network Panel

14. To authorise the signing of orders for payment, including –

Julie Ball (Toilet and Pavilion Cleaning – (Hours in July 2020 not already paid and August 2020) - £420.00

Mrs S Blaxley (Zoom Subscriptions – August 2020) - £28.78

Cornwall Pension Fund (Pension for Clerk) - £128.10

D J O'Neill Electrical Contracting (Pavilion Lights) - £808.37

Classic Fire Limited (Fire Alarm/Extinguisher Servicing) - £84.00

South West Water (Water for Pavilion) - £17.34
South West Water (Water for Cott Yard) - £40.43
South West Water (Water for Toilets) - £62.11

15. Finance Report

To receive a current financial statement of the accounts and to review income and expenditure against budget

16. Date of next meeting

To confirm the date of the next Parish Council meeting which will be on Wednesday 9th September 2020