

ST NEOT PARISH COUNCIL

Parish Clerk: Mrs Sue Blaxley

The Hoven
Tredarrup
St Neot
Liskeard
Cornwall
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5th February 2020

To members of the Council

You are hereby summoned to attend a meeting of St Neot Parish Council in the Committee Room, St Neot Village Hall on Wednesday, 12th February 2020 at 7:30pm, for the purpose of transacting the following business.

Members of the public are invited to address the Council between 7:30pm and 7.40 pm.

Mrs Sue Blaxley
Clerk to the Parish Council

AGENDA

Public participation - a maximum of 10 minutes will be allowed for members of the public to ask questions or comment on matters affecting the Parish.

1. To accept apologies for absence
2. To confirm the minutes of the meeting held on Wednesday 8th January 2020
3. Declaration of interest in items on the agenda
4. To receive a report on any matters arising from the previous meeting
5. To receive the Chairman's Communications
6. To answer any questions from Councillors, previously notified to the Clerk
7. To receive a report from the Clerk

8. Doorstep Green and Playing Field

To compile a monthly rota for emptying the dog waste bins and the bins in the playing field and Doorstep Green and for inspecting the play and fitness equipment

To receive and consider a request for use of the Pavilion and playing field for a village tea party on May 8th 2020 to celebrate the 75th anniversary of V.E. day

To receive and consider a report on any matters arising relating to Doorstep Green and the Playing Field

9. Cott Yard

To receive and consider a report on any matters arising relating to Cott Yard

10. Toilets and Car Park

To receive and consider a report on any matters arising relating to the toilets and car park

11. Community Emergency Contact Details

To receive and consider a report from Councillor D Lucas

12. Maintenance Works

To consider compiling a contact list of trades people for maintenance tasks

To consider obtaining quotations for maintenance works that are required in the parish

To consider compiling a plan detailing the maintenance tasks to be undertaken on a monthly basis

To consider employing a person to undertake routine maintenance tasks

13. Community Projects

To receive and consider obtaining quotations for works at Crowpound Crossroads

14. Donations

To consider making charitable donations under Section 137 of the Local Government Act 1972

15. Pension for Clerk

To consider contributing to a pension scheme for the Clerk

16. Councillor Surgery at Local Produce Market

To receive feedback from the Councillor surgery on Saturday 1st February 2020 and to appoint a volunteer for the next surgery on Saturday 7th March 2020

17. To receive reports from -

- a) Cornwall Councillor
- b) Goonzion Commoners
- c) Liskeard Looe Community Network Panel

18. To authorise the signing of orders for payment, including –

Julie Ball (Cleaning of Toilets and Pavilion – February 2020) - £195.00
Christian Smith (Bin Liners) - £7.96
South West Water (Water for Pavilion) - £19.93
South West Water (Water for Toilets) - £79.60
South West Water (Water for Cott Yard) - £24.53
Richards Builders Merchants (Building Materials) - £14.72

19. Finance Report

To receive a current financial statement of the accounts and to review income and expenditure against budget

20. Date of next meeting

To confirm the date and venue of the next Parish Council meeting which will be on Wednesday 11th March 2020