

# ST NEOT PARISH COUNCIL

Parish Clerk: Mrs Sue Blaxley

The Hoven  
Tredarrup  
St Neot  
Liskeard  
Cornwall  
PL14 6PP

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3rd October 2019

## **To members of the Council**

You are hereby summoned to attend a meeting of St Neot Parish Council in the Committee Room, St Neot Village Hall on Wednesday, 9<sup>th</sup> October 2019 at 7:30pm, for the purpose of transacting the following business.

Members of the public are invited to address the Council between 7:30pm and 7.40 pm.

Mrs Sue Blaxley  
Clerk to the Parish Council

## **AGENDA**

**Public participation - a maximum of 10 minutes will be allowed for members of the public to ask questions or comment on matters affecting the Parish.**

1. To accept apologies for absence
2. To confirm the minutes of the meeting held on 11<sup>th</sup> September 2019
3. Declaration of interest in items on the agenda
4. To receive a report on any matters arising from the previous meeting
5. To receive the Chairman's Communications
6. To answer any questions from Councillors, previously notified to the Clerk
7. To receive a report from the Clerk

8. Doorstep Green and Playing Field  
To receive and consider a report on any matters arising relating to Doorstep Green and the Playing Field
9. Cott Yard  
To receive and consider a report on any matters arising relating to Cott Yard
10. Toilets and Car Park in St Neot  
To receive and consider a report on any matters arising relating to the toilets and car park in St Neot
11. Public Rights Of Way  
To consider the role of the Working Party
12. Greening the Parish  
To consider a tree planting proposal at Colliford Lake
13. Standing Orders  
To adopt the Standing Orders for 2019/20
14. External Auditor's Report  
To receive and consider the External Auditor's Report for 2018/19
15. Community Emergency Plan  
To receive and consider the working document and its implementation
16. New Councillor Induction  
To receive feedback from the new councillors and to consider updating the current practice
17. Councillor Surgery at Local Produce Market  
To receive feedback from the Councillor surgery on Saturday 5th October 2019 and to appoint a volunteer for the next surgery on Saturday 2nd November 2019
18. To receive reports from -
  - a) Cornwall Councillor

- b) Goonzion Commoners
- c) Liskeard Looe Community Network Panel

19. To authorise the signing of orders for payment, including –

Julie Ball (Cleaning of Toilets and Pavilion – October 2019) - £195.00  
PKF Littlejohn (External Audit Fee 2018/19) - £360.00  
EDF Energy (Parish Lighting 17/06/19 – 16/09/19) - £106.53  
D J O'Neill Electrical (Work to WI store) - £99.54  
Owain Burrows (Chess pieces for Doorstep Green) - £67.80  
EDF Energy (Electricity for Pavilion) - £96.16  
Classic Fire Ltd (Fire extinguisher servicing in Pavilion) - £52.20

20. Finance Report

To receive a current financial statement of the accounts and to review income and expenditure against budget

21. Date of next meeting

To confirm the date and venue of the next Parish Council meeting which will be on Wednesday 20th November 2019