

ST NEOT PARISH COUNCIL

Parish Clerk: Mrs Sue Blaxley

The Hoven
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St Neot
Liskeard
Cornwall
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29th April 2019

To members of the Council

You are hereby summoned to attend the Annual General meeting of St Neot Parish Council in the Committee Room, St Neot Village Hall on Wednesday, 8th May 2019 at 7.30 pm, for the purpose of transacting the following business.

Members of the public are invited to address the Council between 7.30 pm and 7.40 pm.

Mrs Sue Blaxley
Clerk to the Parish Council

AGENDA

Public participation - a maximum of 10 minutes will be allowed for members of the public to ask questions or comment on matters affecting the Parish.

1. To accept apologies for absence
2. Election of Chairman
3. Election of Vice Chairman
4. Election of Planning Committee
5. Election of Finance Committee
6. Election of Representatives
 - a) Goonzion Downs Commoners
 - b) Village Hall Management Committee
 - c) Liskeard Looe Community Network Panel

7. To confirm the minutes of the meeting held on 10th April 2019
8. Declaration of interest in items on the agenda
9. To receive a report on any matters arising from the previous meeting
10. To receive the Chairman's Communications
11. To answer any questions from Councillors, previously notified to the Clerk
12. To receive a report from the Clerk
13. Councillor Surgery at Local Produce Market

To receive feedback from the Councillor surgery on 4th May 2019 and to appoint a volunteer for the next surgery on Saturday 1st June 2019

14. St Neot Churchyard

To receive and consider making a financial contribution towards the maintenance of St Neot Churchyard

15. Minutes of Parish Council Meetings

To receive and consider the procedure for the distribution of the minutes of parish council meetings

16. Asset Risk Assessment

To receive and consider the Asset Risk Assessment

17. Greening the Parish

To receive and consider steps to be taken towards greening the parish

18. Doorstep Green and Playing Field

To receive and consider a request to use Doorstep Green for a barbeque on August 17th 2019 for Loveny Male Voice Choir

To receive and consider a request to use the playing field for a family farm and harvest day on 28th September 2019

To receive and consider a report on any other matters arising relating to Doorstep Green and the Playing Field

19. Cott Yard

To receive and consider a report on any other matters arising relating to Cott Yard

20. Toilets and Car Park in St Neot

To receive and consider a report on any matters arising relating to the toilets and car park in St Neot

21. Holy Well

To receive and consider a report on any matters arising relating to St Neot Holy Well

22. Notice Board by St Neot Primary School

To receive and consider matters arising relating to the notice board by St Neot Primary School

23. To receive reports from -

- a) Cornwall Councillor
- b) Goonzion Commoners
- c) Liskeard Looe Community Network Panel

24. To authorise the signing of orders for payment, including –

Julie Ball (Cleaning of toilets and Pavillion – May 2019) - £195.00
Julie Ball (Holiday Pay 2018/19) - £188.50
Classic Fire Limited (Fire Alarm Service – Cott Yard) - £129.60
South West Water (Water for Toilets) - £46.32
British Telecommunications (Internet for Cott Yard) - £181.36
South West Water (Water for Cott Yard) - £30.53
South West Water (Water for Pavilion) - £25.28
Owain Burrows (Weed killer for Doorstep Green) - £75.73
HMRC (Employee Tax/NI) - £40.54

25. To receive correspondence from -

- a) Cornwall Council
- b) Others

26. Finance Report

To receive a current financial statement of the accounts and to review income and expenditure against budget

27. Date of next meeting

To confirm the date and venue of the next Parish Council meeting which will be on Wednesday 12th June 2019

